

## **“Waste Not, Want Not” Food Festival Coordinator**

**Start Date:**

2018-12-01

**End Date:**

2019-01-31

**Duration:** 2 months

We expect an average of 5 hours a week (hours will vary significantly from one week to another- likely to be very high during the first 2-3 weeks of the semester). Total hours will be 40 hours. The deadline for the application is **November 21<sup>st</sup>, 2018**.

**Honorarium:** \$600 over two disbursements.

### **Description/Scope & responsibilities:**

The position involves a great deal of planning and coordination for the “waste not; want not” compost campaign. Details of the project can be found [here](#). The food festival is a 3-day event, approximately 1500 people/day, where we book an atrium of a building where our volunteers will provide free snacks to walking traffic, point out the permeant compost bins, and explain how to compost and sort out waste. We also provide free coffee on a bring-your-own-mug basis. Usually it takes place in the MB (tentatively booked for 11/01/2018), EV (tentatively booked for 18/01/2018), and SP (tentatively booked for 19/01/2018). Different tables are allocated to sustainability organizations by students, professors and the outside community. Music (guitar, harp, or violin) is played during the event to provide an inviting atmosphere that attracts traffic that is far away. The food festival aims for a “broad impact”, not necessarily “deep impact”. The mandate of the food festival coordinator is to organize WNWN food festival. The food festival coordinator reports to WNWN organizing team on the execution of that mandate, including the following tasks:

- 1) Ordering food appropriate to the scale of traffic of different building, and within our budget.
- 2) Curating interactive tables: each day must include at least one table from a student-run sustainability organization, and at least one table from a professor-run sustainability research. The coordinator is expected to meet with the tabling organization individually before hand to ensure that their tables are interactive and “filmable”.
- 3) Curate music. While suggestions for different kinds of music are welcome, we will likely prefer to stick to guitar, harp, or violin.
- 4) Either film or ensure the filming of the food festival, as well as design data to collect to document impact and reach.
- 5) Manage logistics, volunteers, and space design.
- 6) Make recommendations to ensure a “festive environment” and broad appeal.

**Essential Requirement(s):**

- Coordination and team experience.
- Strong experience in event organization.
- Comfortable with chaotic communication.
- Comfortable with using “Slack” for internal communication.
- Concise and clear e\_mail communication skills.
- Fluency in English.
- Must be available for the entire duration of the position, specified above.
- Flexible schedule.

**Asset(s):**

- Fluency in French.
- Filming/ art/ photography/ graphic/ web design talents
- Knowledge in waste management and the composting process
- Experience in educational and awareness work

**Supervisors**

Alanna Silver

Ribal Abi Raad

Keroles Riad

**Interested candidates must email CV, cover letter, and Concordia Co-Curricular Record (if you have one) to [ILoveCompost@Concordia.ca](mailto:ILoveCompost@Concordia.ca) by November 21<sup>st</sup>, 2018.**